

Adjunct Advisory Committee Meeting Minutes
February 5, 2010 10:00 am- 11:30 am G107

Present: Dennis Veleber, Doug Leveque, Deb Richerson, Lane Freiboth, Ruthann Knudson, Jacque Evanson, Michelle Rudolph, Kate Peterson, Valerie Smith, Dana Freshly, Renata Birkenbuel, Kim Schrenk

On The Phone Bridge: Greg Carlson, Hilde Fike, Michelle Storrusten, Meredith Connie, Sridhar Rajappan, Christine Kowalski, Elfie Neber, Lynn Ward, Rich Rehberger

Absent: Courtney Johnsrud, Kyle Gillespie

1. Welcome- who's on the phone and in the room?

2. *Brief* updates/ Information Items

- Division Directors meetings
 - Staffing requests- Adjunct Ambassadors/Advisors: Kim updated the group on a request that went in to CPBAC (budget group) regarding these positions. They will be rated along with all other staffing requests from around the campus.
 - Accreditation reports- Division Directors have been working on these and gathering data and other information for the self-study updates.
 - Budgets- Update on the 5% state budget cuts. Uncertain at this time how this will impact us and what our plan will be.
 - Scheduling- Classes for summer and fall semesters will be scheduled soon (March 1)
- Academic Operations meetings
 - (Nothing new)
- Student Success Advisory Council
 - Subgroup updates
 - Early Alert- several vendors with software systems have been reviewed and a recommendation may be made regarding the use of one
 - Developmental- discussing ways to reach students differently
 - Data group- meeting planned but not held yet
- Faculty/Staff round table session coming up: Barriers to Education
 - End of Feb
 - Watch for information from Hannah Ruehl (AmericCorps Vista)

3. Adjunct Feedback Survey:

- Results- discussion
 - Sent to CAO and Dean
 - Comments are current perceptions of adjuncts, requires sensitivity from group; Kim provided a verbal summary of the feedback since the file sent out had font too small for many to read. It was decided that recommendations may wait until we see what the budget situation looks like but there were some good questions asked by the group.

4. Are adjuncts receiving the invitations to Faculty Senate meetings aside from Kim (these occur every other Monday)? Most adjuncts indicated that they were receiving the meeting information.

5. Requests/Other items?

- The Phase III form was discussed and there were some questions about how the form is being used and its integration. There were also some positive comments about the form that had come from others at another institution that had seen it.
- There was a question about financial aid and a student's responsibility in requesting to have an instructor notify of status in a course.

6. Next meeting?

- Should we have one this semester?
- Kim's leave "March 8- May 3"
 - It was decided to wait until Kim returns from leave to schedule the next meeting. An email will be sent out after May 3 to determine whether the group would like to meet over the summer or wait to meet again closer to the fall semester.