



## **MSU-GF Faculty Development Workshops and Teaching and Learning Online 2011-2012**

This year MSU-Great Falls' Center for Teaching Excellence will host two very important teaching workshops for all faculty members. And, the eLearning Office has created a basic instructor training for our entire faculty. Attendance at all workshops is required. We've scheduled them so that everyone should be able to make it – with many options for fall and spring. And, for those of you who are attending remotely, you'll see options for the eLearning trainings with more information to come on the remote access for the faculty development workshops.

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### **Fall Semester 2011 and Spring Semester 2012**

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**October 28, 2011**

**Repeated February 24, 2012**

**Workshop 1: Addressing Special Issues: Students with Disabilities, Diversity Issues, and Learning Services**

*“Some of the issues instructors need to address in the classroom may not relate to the course content. These may be challenges associated with developing a classroom community, or a student’s unique learning challenges. College students are individuals and we should relate to them as such. At the same time, instructors must also consider the needs of the class. Balancing the needs of individual students with the needs of the class as a whole can be challenging. And yet, as with so many other aspects of teaching, when we reflect on our vision for a course, our goals for students and our own values and experiences as instructors, we find that addressing classroom challenges can contribute to the growth and insight of everyone involved.”*

**November 18, 2011**

**Repeated March 23, 2012**

**Workshop 2: Teaching Integrity: Effective Response to Cheating**

*“This workshop will help you change your perspective and practice to promote student integrity, and show you how a positive approach can prevent negative consequences.”*

*You'll learn different ways to think about cheating, such as:*

- *Switching from a “crime and punishment” approach to emphasizing teaching and learning*
- *Examining your teaching to see if it encourages or facilitates cheating*
- *Identifying your typical response to cheating.*

*You'll come away with techniques you can implement right away, including:*

- *New teaching strategies to encourage academic integrity and reduce cheating*
- *New response to cheating designed to create opportunities for student learning*
- *Behavior you can model to demonstrate academic integrity in action.*



## Teaching and Learning Online:

### A comprehensive plan for faculty training to teach in an online or blended environment

#### Objective:

As a full-time or adjunct faculty of MSU-Great Falls, you will provide instruction through a variety of tools offered in D2L and on the internet in order to facilitate student learning. This will be accomplished at a basic level for all faculty by May 4, 2012. Forward progression from Basic to Instructional Leader is anticipated and encouraged and will be made available as an option starting in Spring 2012.

#### Information and Registration:

- All full-time and adjunct faculty must complete the Basic Instructor training by May 4, 2012. Certificates will be issued upon completion.
- The training consists of a one-hour orientation session followed by an online self-paced course on D2L. Faculty should register in advance for one of the sessions below as soon as possible. All sessions will be made available via AdobeConnect:
  - September 26 4:00—5:00 p.m. (Monday)
  - October 1 1:00—2:00 p.m. (Saturday)
  - October 6 9:00—10:00 a.m. (Thursday)
  - October 11 12:00—1:00 p.m. (Tuesday)
  - October 27 3:00—4:00 p.m. (Thursday)
  - November 9 10:00—11:00 a.m. (Wednesday)
- To register for the training, contact Cheryl Stanley, Instructional Designer: [Cheryl.stanley@msugf.edu](mailto:Cheryl.stanley@msugf.edu), or (406)771-5155.

#### Basic Instructor – All full-time and adjunct faculty will complete by May 4, 2012

- ✓ Completed the Instructor ~ Basic Online Training Course (D2L-01).
- ✓ Following online course components will be audited and demonstrate implementation:
  - Course syllabus is present and content objectives are clear.
  - Content is clearly laid out in the Content area.
  - Assessments and Activities directly align with the course objectives.
  - Feedback and grades are updated frequently.
  - Evidence of instructor engagement and presence in the course environment online.
- ✓ Instructor has taught at least one semester in an online or blended environment.

#### Master Instructor – Optional at this time. Will be available Spring 2012.

- ✓ Completed all Basic Instructor requirements.
- ✓ Completed the Instructor ~ Master Online Training Course (D2L-02).
- ✓ Online course has been successfully audited and shows evidence of changes made according to the recommendations made during the audit.
- ✓ Instructor has taught at least one semester at the Basic Level and has at least one year of prior online or blended teaching experience.

Once Master level is achieved, the instructor will be allowed access to a number of new tools and widgets in the Desire2Learn environment. The expectation is that the Master Instructor provides leadership and acts as a role model instructor for others.

#### Instructional Leader – Optional at this time. Will be available Summer 2012.

- ✓ Completed all Master Instructor Requirements.
- ✓ Completed the Teaching Online Course (ID\_03).
- ✓ Online course shows evidence of completion of the concepts covered in the ID\_03 course
  - Syllabus is written with the online environment in mind.
  - Activities are varied and scaffolded appropriately for the content.
  - Questions improve student learning and expose student thought.