

# MSU-Great Falls DROP CARD

**FOR DROPPING AFTER THE ONLINE DROP DEADLINE**  
**IF YOU ARE DROPPING A CLASS/CLASSES BEFORE THE ONLINE DROP DEADLINE, THAT PROCESS CAN BE DONE OVER BANNER WEB/MY INFO, AND THOSE CLASSES WILL NOT APPEAR ON YOUR ACADEMIC TRANSCRIPT. YOU MAY STILL OWE A BILL TO THE COLLEGE.**

NAME: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_  
*LAST FIRST MIDDLE*

Program/Major: \_\_\_\_\_ TERM:  Fall  Spring  Summer YEAR: \_\_\_\_\_

**IMPORTANT INFORMATION / DIRECTIONS**

If you are receiving Financial Aid please contact their office to understand what ramifications may be associated with dropping a class(s). Be sure to check with Student Accounts for any changes in tuition/fee assessment.  
 If you are dropping all of your classes you must see an advisor in the Advising & Career Center and do a complete withdrawal.  
 If you are dropping a class/classes after the deadline to drop online, you will receive a "W" on your transcript; this indicates that you did not complete the class but does not affect your grade point average, and you will still owe a bill to the College for those credits dropped.  
**You must obtain a signature from the Advising Center to complete this form.**

Please return completed card to: MSU-Great Falls; Advising & Career Center, 2100 16th Avenue South, Great Falls, MT 59405, or Fax 406-771-4424

**QUESTIONS:**

With whom did you discuss your decision to drop your course (s) (check all that apply)?  Fellow student  Faculty  Advisor  
 Relative  College staff member  Employer  Financial Aid  No one

Please indicate if the following reasons contributed to your dropping your course( s) from MSU-GF:

**Academic:**

- I am unsure of my major/future goals
- My academic performance was not satisfactory
- I am too far behind in my courses
- My courses are not challenging enough
- My courses are too challenging

**Online Courses**

- I did not receive adequate training/support with D2L
- My online classes were not what I expected

**Campus Engagement**

- I had negative interactions with faculty
- I did not have the amount of faculty interaction I expected
- There was insufficient academic assistance available

**Personal/Medical Issues**

- I encountered unexpected changes in finances
- Employment interferes with academics
- I am experienced physical/emotional health-related problems
- A family member/friend is experiencing difficulties
- Family medical problems
- Other: \_\_\_\_\_



CRN No.	Subject	Course No.	Section	Circle Current Grade
				A B C D P F ?
				A B C D P F ?
				A B C D P F ?
				A B C D P F ?

**Student Signature:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*BY YOUR SIGNATURE, YOU ARE REQUESTING THE COLLEGE TO DROP YOU FROM THE REQUESTED CLASS(S).*

Advising Center Signature: \_\_\_\_\_ Date: \_\_\_\_\_