

Graduation Applications

All attached forms must be completed and turned in with your Application for Graduation. The information is a required portion of the graduation process. .

Graduation Application Checklist

1. Obtain a copy of your advising form from your advisor or the program assistant in your department.
 2. Fill out the advising form including the grade for each class.
 3. If all required courses have been completed or are in progress, fill out the graduation application packet.
 4. Have your advisor sign off on your graduation application.
 5. Turn in completed graduation application to Student Accounts along with your graduation fee payment.
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MSU - GREAT FALLS COLLEGE OF TECHNOLOGY
APPLICATION FOR GRADUATION

Cost \$25 _____

Students seeking multiple degrees must submit a separate Application & Application Fee for each degree.

PROGRAM: _____

- Please check one: Associate of Applied Science, Associate of Arts, Associate of Science, Certificate, Certificate of Applied Science, Specialized Endorsement

Which catalog curriculum are you using for graduation: _____ (i.e. 06-07 catalog)

Please check this box, showing that you've attached your Program Advisory Sheet after you have reviewed & completed it with your advisor. Please have your Academic Advisor sign below.

(Graduation applications received without Advisory Sheets or without Advisor's signature will be returned to the student.)

As Academic Advisor for the above listed program, I agree that the student listed below has/will be completing the program requirements as listed in the catalog curriculum referenced above for the term listed below. Course Substitutions/Waivers have already been submitted or accompany this form. Advisor's Signature / Date

I, _____, (Please print name as it should appear on your diploma)

having completed all program requirements, hereby apply for graduation _____ Term, 20 _____. (Fall, Spring, Summer)

Student ID Number: _____

Mailing Address: _____

City, State, Zip _____

Telephone: _____

I give MSU-GREAT FALLS COLLEGE OF TECHNOLOGY permission to print my name in the Commencement Program YES / NO Newspaper YES / NO upon my approval for graduation.

I DO / DO NOT plan on attending the May graduation ceremony.

_____/_____/_____ Student's Signature / Date

FOR OFFICE USE ONLY
Recommended for Graduation NOT Recommended for Graduation Advisor Notified
Awarded for Graduation Denied for Graduation Advisor Notified
REGISTRAR/DATE
REGISTRAR/DATE
COMMENTS:
Term Admitted/Readmitted CGPA Advisor